100 Mile House Natural Resource District
Small Scale Salvage Program Information Package

November 2019

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1. INTRODUCTION

This document has been prepared to provide guidance and information related to the delivery of the Small Scale Salvage Program (SSSP) in the 100 Mile House Natural Resource District (DMH).

The purpose of the 100 Mile House Natural Resource District (DMH) Small Scale Salvage Program (SSSP) is to harvest stands that have current infestations of Douglas Fir, wind thrown and standing dead trees within areas that would not normally be addressed through major licensees or British Columbia Timber Sales (BCTS).
The order of priority is as follows:

1. Currently infested bark beetle within the suppression units and licensee commitment areas as per the District's Forest Health Strategy and other priority areas. (See Forest Health Strategy at: http://www.for.gov.bc.ca/ftp/DMH/external/!publish/SSS)
2. Bark beetle damaged timber or fuel mitigation polygons (see fuel mitigation polygon map at: http://www.for.gov.bc.ca/ftp/DMH/external/!publish/SSS) adjacent to private land (interface areas) where the risk of fire may pose a significant risk to people, buildings or improvements.
3. Bark beetle infested areas outside of woodlots or private land where the woodlot licensee or landowner has actively been controlling beetle infestations and removal may protect non-infested stands within the woodlot or private land.
4. Bark beetle infested areas where removal will protect non-infested stands.
5. Bark beetle damaged areas on other unencumbered Crown land that is not being addressed by major licensees or BCTS.
6. Small patches of dead and wind-thrown timber.

Professional applications must be prepared in accordance with the guidelines provided in this document. The applications will be signed and sealed by a Registered Professional Forester (RPF) in good standing with the Association of BC Forest Professionals (ABCFP) and signed by the applicant.
We require maps to be submitted electronically through the Electronic Submissions Framework (ESF). Multiple small sites should be submitted as one entry in the form of a multi-part polygon. This way there will not be a block entry for every site in Forest Tenures Administration system (FTA). Your forest professional requires a BCeID number and they will need your client number to submit on your behalf. A digital copy of the application package, including georeferenced maps, are still required to be submitted to Mike.Schmah@gov.bc.ca

SUMMARY OF CRITERIA

- Small Scale Salvage applications are not to be proposed within areas of continuous beetle infested, fire-killed, diseased or wind-thrown trees. These areas should be addressed through conventional salvage planning and harvesting by the major licensees or BCTS.
- The SSS program will target salvage opportunities that are less than 2000 m^3 and will not create continuous clearcut openings greater than 5 hectares. Clearcut areas may only be proposed when addressing an entire opportunity (small portion of a larger opportunity is not considered appropriate).
- The tenure issued under the SSSP will typically be a Forestry License to Cut (FLTC) under Section 47.6 of the *Forest Act*.
- SSSP applications will only be accepted for unencumbered Crown land. Proposals will not be acceptable on Indian Reserves, , Woodlots, Agriculture Leases, Extension of Holdings, Community Forest Agreement Areas, Deeded land with Crown timber reserves, Old Growth Management Areas, First Nations Woodland Licenses, Canim Lake Indian Band's Key Interest Area (KIA), and areas within the Elephant Hill and Allie Lake fires.
- Stumpage and any silviculture levies will be payable based on an appraisal rate or tabular rate as specified under Section 6 of the *Interior Appraisal Manual* (IAM).

- No new road construction will be authorized under the SSSP.

BARK BEETLE DEADLINES

All beetle infested timber must be probed once summer beetle flights(as of the beginning of August)are complete. Applications can be submitted up until **November 15th**. The marked timber must be harvested and delivered to a processing facility by **February 20th of the following year**, which will be the expiry date of the license.

2. PROFESSIONAL EXPECTATIONS

The success of the SSSP relies on professional judgment and foresight to identify potential conflicts, provide recommendations and ensure that proposed harvesting operations would meet the objectives of the SSSP and that the harvest proposal is an appropriate prescription for the site.

Professionals are expected to exercise professional judgment in all aspects of application preparation, field layout and volume estimation. Any exemptions that may be required must be requested in the comments section of the Forestry Licence to Cut Application form.

It is imperative that the professional application contain an appropriate prescription for the site. Biogeoclimatic zones must be considered during the planning phase as they dictate correct treatments depending on site series. Stocking standards, survey methodology and wind firmness must be assessed for each area. Should an area not align with the legislation or in a higher level plan, the forest professional must inform the client that the area is not suitable for the SSSP.

3. GENERAL INFORMATION

- All SSSP harvesting is subject to the *Forest and Range Practices Act* (FRPA), the *Forest Act*, and any other applicable legislation.
- It is imperative that you understand that if you are awarded a Forestry Licence to Cut (FLTC) you will not only be bound by the terms and conditions of the license document, but you will also be obligated to conduct your operations in accordance with the FRPA and its regulations.
- All forms are available on the FTP site:
  http://www.for.gov.bc.ca/ftp/DMH/external/!publish/SSS
  In order to remain current, **please download a new form each time one is required**. These forms change in an effort to improve the program.
- The District Manager may deny applications if any conditions of the information package are not adhered to or for poor performance.
- Professional applications will only be processed once any outstanding fines, penalties or remediation work has been completed.
- At any given time, a client may have one Area of Interest (AOI) map, one submitted professional application and one issued Forestry License to Cut (FLTC).
- This information package may be revisited on an ongoing basis and can be revised at any time

AREA OF INTEREST DATA

To access public map information use your home computer and go to iMapBC If you do not have a computer, you can go to the public library to access the information. A BCeID is free of charge and will allow access. Have your map sheet number ready (e.g. 93A 034) and go to:
https://www2.gov.bc.ca/gov/content/data/geographic-data-services/web-based-mapping/imapbc
Area of Interest (AOI) data will be emailed as shape files (e.g. kml format) that include clear identifiable features to Mike.Schmah@gov.bc.ca and include the following information with this data in the email:

- Contact information;
- Type of salvage and timber species proposed to be harvested; and
- Map sheet number, or clear location information (e.g. 092P 020)

The AOI map can not exceed 2000 m³ of volume.
Ensure you keep a copy of this data for your records as you will require it for the referral process, and you will need to provide a copy to your forest professional. Your area will be recorded on the Area of Interest map and will only be checked for overlaps with other SSSP applications and known archaeological sites. You will be notified of the results. The AOI must meet all requirements outlined in this package.

REFERRALS

When developing a proposal, you may need to contact West Fraser Mills Ltd., Tolko Industries Ltd., SXD Limited Partnership and BC Timber Sales.
The major licensees have strategies for managing Douglas-fir bark beetles and planned harvest of blow down in their high priority operating areas.
Should you need to skid within the right-of way of a public road or highway, you must apply for permission through the Ministry of Transportation and Infrastructure. *All SSSP applications must contain a statement indicating site and stopping distance where joining a public road, along with GPS points of the junction with the public road.*
To meet with any of these stakeholders, it is imperative that you make an appointment.

Tolko Industries Ltd.
925 North Second Avenue, Williams Lake, BC V2G 4P1
Phone: 250-305-3633 / Fax: 250-305-3690

For referrals contact: Stephanie Lauer 250-305-3600
For Road Use Agreements contact: Zack Drift 250-305-3600

West Fraser Mills Ltd.
PO Box 97, 100 Mile House, BC V0K 2E0
Phone: 250-395-8200 /

For referrals contact: Ben Vinje
For Road Use Agreements contact: Gordon Todd

SXD Limited Partnership
PO Box 55, Dog Creek, BC V0L 1J0
Phone: 250-440-5609
For referrals contact: John Liscomb

BC Timber Sales
PO BOX 129 300 Cariboo Hwy., 100 Mile House, BC V0K 2E0
Phone: 250-395-7800 /

For referrals contact: Rick Takagi at 250-395-7067.

RANGE

Grazing leases require a full referral to the holder of the grazing lease.
Skidding and decking operations must not take place on grasslands or meadows within open range areas. Salvage operations should be conducted with the range tenure holder in mind.

If required to breach a Crown range fence this must be included in the application as permission must be granted by the district manager.

RECREATION SITES AND TRAILS

Any industrial activity that takes place on or is accessed by a Recreation Trail, or any industrial activity that takes place on or in a Recreation Site requires a Section 16 FRPA Authorization from the District Recreation Officer. This information is available in the LRDW under the FTEN Layers for Recreation Lines and Recreation Polygons.
These sites or trails may also have legal objectives in place and the Section 16 Authorization must be consistent with those objectives, which in turn may restrict the amount of harvesting permitted on the site or trail. The applicant should contact the District Recreation Officer prior to submitting the PSA.
Recreation Officer Contact Information:
Curtis Ofstie, email Curtis.ofstie@gov.bc.ca or telephone at 250-398-4412

WILDLIFE TREE PATCH (WTP)

If SSS is proposed in WTP's, replacement WTP' may need to be established and endorsed by the licensee who originally initiated the WTP.

MULE DEER WINTER RANGE (MDWR)

Under Government Action Regulations harvesting infested timber in a MDWR must be consistent with the applicable General Wildlife Measures. Information is at the following website.
http://www.env.gov.bc.ca/wld/frpa/uwr/approved_uwr.html

OLD GROWTH MANAGEMENT AREAS (OGMAS)

No SSS applications within OGMA's will be accepted except when protecting existing infrastructure.

FIRST NATIONS CONSULTATION

District staff will determine on a site by site basis if First Nations' notification is required and if so the appropriate timeframe to consult with any bands.

ARCHAEOLOGY

Once an Area of Interest (AOI) is submitted, 100 Mile House district (DMH) staff will check for known archaeological sites. Operations will not be authorized if the proposal overlaps a known archaeology site. On site work must comply with the Heritage Conservation Act.

MAP REQUIREMENTS OF SUBMISSION

The following two maps must be attached with each professional application. **These maps must be georeferenced pdf files:**

1. Location/Overview Map Guidelines
This map must show how to get to the harvest area from a local public road. The scale should be sufficient to show roads from the closest existing public road or main highway to the harvest area (map scale dependent on distance).
Detailed written access directions and haul route as described above must be included as part of the legend or within the application.
2. Exhibit B Map (operational map) Guidelines
It must show all stream crossings, OGMA, MDWR, private land, etc. The area to be harvested, and any external roads and landings that may be used in the harvest operations, must be depicted with a bold black line. Proposed and existing skid trails must have separate symbols. Skid trail locations can be approximated within the block boundary. The boundaries of your blocks must be GPS'd in the field.

One paper map containing sufficient relevant information to reflect the operation to occur on the area. The minimum content requirement of these maps is as follows:

- private land boundaries;
- resource features including recreation sites and trails;
- water features with classifications clearly labeled;
- designated stream crossings clearly depicted;
- forest cover;
- existing, proposed cut blocks;
- wildlife features (i.e. WTPs, proposed OGMAs, MDWRs and FEN);
- research plots (a referral is required if harvesting is to occur on these areas);
- range developments and structures;
- slopes greater than 30 percent;
- harvest boundaries must be depicted with a bold heavy weight line;
- existing landings and skid trails, the same line weight should be used for these as they are technically part of the harvest boundaries if included in the Exhibit A;
- proposed skid trails and other features pertinent to the application area;
- trails, single tree sites and decking areas outside of harvests boundaries must clearly indicated; and
- skid trail locations within site boundaries may be approximated.

Legend of Maps

- North arrow;
- applicant number or name;
- geographic location;
- BCGS forest cover mapsheet number;
- UTM coordinates or latitudes and longitudes;
- area in hectares;
- any other pertinent information.
- Map scale

The electronically submitted map will be used to create the **Exhibit A map** (legally binding map).

FIELD LAYOUT GUIDELINES

- Proposed skid trails must be ribboned.
- All boundaries must be ribboned.
- A tree which contains any live life stage (eggs, larvae, pupae, adults) is considered “current attack”. Trees with green or newly chlorotic foliage and with external signs of beetle attack (considerable amount of boring dust/frass around tree, in bark crevices around DBH) can be considered “current attack”. These trees do not need to be “chopped” for verification.
- In MDWR***:*** To be designated as “current attack”, red and grey trees must have evidence of live bark beetles (eggs, larvae, pupae, adults), confirmed by chopping.
- A minimum of 10 percent of the trees must be axe checked to confirm live brood under the bark.
- Volume estimates must be as accurate as possible as marked trees left behind upon completion of harvest will be subject to take or pay.
- All trees proposed to be cut in beetle sanitation areas must should be marked with paint.
- Probe cards tally may be requested post-harvest.
- All trees proposed to be used as “rub” trees should be marked with an R and tallied as part of the access.
- Access or known safety wood should be marked with an A or an S and numbered separately from beetle infested trees.

- Total access and rub trees should be 10 percent or less of the total volume or an exemption may be required for MWW.
- A stand description for each timber type, including stand density, stem diameter and stem height including pre and post-harvest estimates.
- Regardless of what is laid out in the field a licensee is only allowed to harvest within areas identified on the Exhibit A attached to the tenure.

ROADS AND LANDINGS

- There will be no construction of road, landings or bladed trails.
- All roads being used must be clearly identified in the application. This includes actual road kilometers (e.g. from 0-20 km on the 100 Road) and the type of road (e.g. Forest Service Road, permitted roads, non-status road, etc.)
- If an applicant is proposing to use existing roads they must comply with section 79.1 of the Forest Planning and Practices Regulation (FPPR). If the applicant is proposing to use a Forest Service Road (FSR), under section 80.1 of FPPR they must notify the person required to maintain the FSR.
- All roads being used that are covered under a Road Permit will require notification to the holder of the Road Permit. Applicants may also be required to enter into a Road Maintenance Agreement with the Road Permit holder.
- Under FRPA section 22.1(4) the applicant may be exempted from the requirement of a road use agreement or permit.
- A Junction Permit from the Ministry of Transportation and Infrastructure may be required where adjoining public roads or highways. No road construction or reactivation of non-status roads will be considered.
- Each FLTC must have its own landing for processing and decking. Shared landings during concurrent harvest operations are not acceptable.
- If access through private land is required, a signed agreement with the landowner will be required before commencing harvesting operations.

MAINTENANCE VS. MODIFICATION

Non-status roads must be in a condition suitable for use *without* modification. Modification is described as installing culverts or bridges and reactivating deactivated roads, or any activity that does not fit the categories of maintenance described below. Finally, maintenance activities must be conducted in a manner to ensure there is no material adverse effect on a forest resource.

The following are activities considered as maintenance:

- cleaning ditches;
- cleaning and repairing culverts, inlets and outlets;
- repairing ditch blocks and catch basins to provide for flow of water;
- erosion control measures such as grass seeding;
- minimal repairs to the road surface;
- snow fill of cross ditches;
- minimal brushing as necessary to maintain vehicle access; all merchantable stems must be marked and tallied as part of the allowable access volume;
- filling minor scours or washouts to restore or meet the required vehicle access objective;
- repairing or replacing signage;
- repairing cattle guards;
- maintain and repair cross ditches;
- spot gravelling; and
- snow removal and sanding.

APPLICATION SUBMISSION REQUIREMENTS

An application for a FLTC is made up of two separate components:

1. Submission of the digital map information through the Electronic Submission Framework. This process also creates the FLTC number.
2. Submission of the professional application package and the Interior Stumpage Rate Request Form. Remember if you have multiple small sites, use a multi-part polygon in your electronic submission.

The professional application package will include, but is not limited to, the following completed documents:

- The Application for Forestry License to Cut and must be signed by the applicant and signed and sealed by an RPF. This document must use full legal names and have complete addresses for the client and information on the electronic submission;
- Field report for each site which includes site details, probe information, stocking, summary of species, volume and number of trees to be removed, including separate access tallies, harvest method and equipment description;
- Two maps as described in the Mapping Requirements including accurate access notes describing in detail the route to the block;
- Interior Stumpage rate Request Form prepared and signed by an RPF;
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Professional applications that do not meet all requirements will be returned under cover letter to the licensee with a copy to the RPF.
All forms required for the professional application can be found at:
http://www.for.gov.bc.ca/ftp/DMH/external/!publish/SSS

4. HARVESTING PHASE

A pre-work conference should be held between the R.P.F. and the applicant once the FLTC is issued and prior to any harvest

DISPOSING OF DEBRIS

A fire reference number is required whenever burning is to occur. To acquire a reference number, call 1-888-797-1717. The venting index for smoke is available from the Ministry of Environment at 1-888-281-2992 or http://www.env.gov.bc.ca/epd/epdpa/venting/venting.html

WILDFIRE ACT

This legislation contains information around fire use on Crown land and includes rules and subsequent fines for improper management.
Section 7(1) of the *Wildfire Act* requires a person carrying out industrial activities on forest land to conduct a fire hazard assessment. Section 11 of the Wildfire Regulation provides further guidance. The link to the *Wildfire Act* is found at: https://www2.gov.bc.ca/gov/content/safety/wildfire-status/for-industry-commercial-operators

Check the BC Wildfire Service web site at https://www2.gov.bc.ca/gov/content/safety/wildfire-status for information around fire hazard and smoke management.

5. POST HARVEST PHASE

- All signage must be removed upon completion of harvest.
- All debris piles must be disposed of.
- All ditch lines must be cleaned of logging debris and restored to same or better condition.
- Approval must be obtained if decking more than 300 m^3 of wood for longer than six weeks, this is not required during break-up.
- Range fences damaged or breached as a result of salvage operations must be repaired or reconstructed to ministry fencing specifications. The specifications can be found at: http://www.for.gov.bc.ca/ftp/DMH/external/!publish/SSS

Subsequent FLTC's will only be issued once harvest operations are complete on active FLTCs. A final inspection of a FLTC in the form of a Post Harvest Report must be completed by a Forest Professional. Once all harvesting and shipping phases have been completed on the FLTC, the applicant can surrender the legal document and the process to return the deposit will be started.

Should outstanding obligations be identified by the RPF, the licensee must commit to a completion schedule for these activities. If all conditions of the FLTC and all of the requirements of the SSS program are not fulfilled the deposit will not be returned.

The Post Harvest Report form can be found at:
http://www.for.gov.bc.ca/ftp/DMH/external/!publish/SSS

EXCESS HARVESTING

Legislation that may affect you upon completion of harvest:

Excess Harvest Billing, Section 75.21 of the *Forest Act* provides for penalty billing of volumes that exceed the amount identified in the FLTC document. A single stumpage penalty will be charged for volume up to 15 percent over the specified amount and double stumpage will be charged for volumes over the 15 percent mark. In each of these cases, an adjusted stumpage bill will be sent to the licensee.

Waste and residue, legislation requires an ocular waste and residue survey be submitted electronically. A procedures manual can found at:
http://www2.gov.bc.ca/gov/content/industry/forestry/competitive-forest-industry/timber-pricing/forest-residue-waste

If you plan to burn your debris piles concurrently while logging, you must tally the waste in the piles and forward this information to your RPF
Please note benchmarks do not apply to residual standing trees that were eligible for harvest or to bunched trees (bunches are greater than 5 trees).

6. CONCLUSION

In addition to the general conditions described above, the District Manager may set other conditions in the FLTC document on a site-specific basis.

Additional requirements may include copies of referrals with any of the required agencies, operational planning assessments, road maintenance agreements, road use permits, field review reports, field traverse, regeneration and silviculture surveys, free growing declarations, wind firmness assessments and other stakeholder or agency comments.

There is no guarantee that any application will result in the issuance of a FLTC. Possible reasons for application disallowance include, but are not limited to, the following:

- application form is not accurately completed;
- more than one application is submitted for the same area;
- applicant exceeds eligible number of sales or applications;
- inaccurate mapping or timber volume estimations;
- proposed area infringes other tenures or referrals have been incomplete;
- salvage proposal does not meet the intent of small scale salvage;
- inappropriate prescription; or
- inaccurate beetle attacked tree identification.

This document is not intended to cover all legislation or regulation requirements and may be subject to changes as deemed necessary by the District Manager. Information in this document is intended to guide proponents but does not limit proposals that are deemed to be consistent with the *Forest and Range Practices Act* and all other relevant acts and regulations.

For additional information please contact:

Mike Schmah
Email: Mike.Schmah@gov.bc.ca

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7. APPENDIX A: SSS APPLICATION CHECKLIST

Step 1: Pre-application - Applicant or RPF.

- ☐ Determine that the proposed salvage is consistent with the 100 Mile House Natural Resource District SSSP guidelines and Forest Health Strategy.
- ☐ Confirm that the proposed application is not conflicting with existing tenures.
- ☐ Perform a referral to major licensees and BCTS and obtain written confirmation that the proposed application does not conflict with their existing or proposed harvesting plans.
- ☐ Use iMapBC to identify potential available areas for application.
- ☐ Applicants must contact the 100 Mile House Natural Resource District during this step to review salvage proposals. Area of Interest (AOI) data must be submitted as a digital shape file (e.g. kml) to Mike.Schmah@gov.bc.ca and include the following information with this data in your email:
    - Contact information;
    - Type of timber that is planned to be salvaged; and
    - Map sheet number (e.g. 92P 015), or clear location information

Step 2: Application - RPF

Submission of written application to the District Manager which includes the following:

- ☐ Location of the harvest area and land status.
- ☐ Cause of timber mortality (e.g. bark beetle, fire, insects, disease, etc.)
- ☐ Volume and species of timber to be harvested.
- ☐ Field layout which includes clearly marked boundaries, skid trails and GPSing.
- ☐ Identify potential or known archaeological features.
- ☐ Documentation of referrals to major licensees and BCTS and how all conflicts were addressed.
- ☐ Map clearly indicating all boundaries of each harvest area.
- ☐ Any applicable Road Maintenance Agreements, Road Use Permits, and/or Road Permit Exemptions.
- ☐ A Professional Application, signed by both the Professional Forester and the applicant.

Step 3: Application Review and Authorization – 100 Mile House Staff

- ☐ Determine that the professional application meets the criteria of the DMH SSSP Information Package .
- ☐ Application does not exceed 2000 m^3.
- ☐ A field inspection may be completed on the site to ensure that the proposal meets the DMH SSSP Information Package criteria.
- ☐ The application is consistent with the *Forest and Range Practices Act* and the *Forest Planning and Practices Regulation*.
- ☐ The applicant is not in default on any other agreement with the Crown.
- ☐ Issuance of a Forestry Licence to Cut will not infringe on aboriginal rights and title.
- ☐ The SSSP application has been prepared and signed in a manner that is consistent with legislation and statutes.
- ☐ Preparation of the FLTC document which may include additional conditions in the FLTC document that are deemed necessary.
- ☐ Submission of the Interior Stumpage Rate Request Form to the Southern Interior Region.

Step 4: Harvesting Operations - Applicant/Licensee

☐ Submit Notice of Commencement to the DMH Compliance and Enforcement Supervisor.

Step 5: Post Harvesting Report - Forest Professional

☐ Professional Forester must conduct a site inspection within 60 days of the completion of harvesting and submit a Post Harvest Report.

Step 6: Document Closure - Forest Officer

☐ Prepare Forestry Licence To Cut for closure.
☐ Check for outstanding Compliance and Enforcement issues.
☐ Check for completion of licence obligations.
☐ Release of security deposit.

8. APPENDIX B: INFORMATION LINKS

FTP Site with SSS Forms, Information and Maps:

http://www.for.gov.bc.ca/ftp/DMH/external/!publish/SSS

Interior Appraisal Manual:

https://www2.gov.bc.ca/gov/content/industry/forestry/competitive-forest-industry/timber-pricing/interior-timber-pricing/interior-appraisal-manual

Stumpage rates are found in the Interior Appraisal Manual (IAM), Information on this can be found in Section 6 of the IAM and rates can be found in Tables 6-1 and 6-4. Rates are determined on the day the licence is issued and are fixed for the term of the licence.

Related Legislation and Regulations:

https://www2.gov.bc.ca/gov/content/industry/forestry/managing-our-forest-resources/forest-health/forest-health-legislation

Forest Health Strategy:

http://www.for.gov.bc.ca/ftp/DMH/external/!publish/SSS

Bark Beetle Management Guidebook:

https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/forestry/forest-health/bark-beetles/bark_beetle_management_guidebook.pdf